

IN THE CIRCUIT COURT OF THE 16TH
JUDICIAL CIRCUIT OF THE STATE OF
FLORIDA, IN AND FOR MONROE COUNTY

ADMINISTRATIVE ORDER 11.011/13-1
AMENDED

IN RE:

COURT SECURITY
PERSONNEL REQUIREMENTS

WHEREAS, it is the desire of the judiciary of the Sixteenth Judicial Circuit to insure the safety and security of all users in the courts in Monroe County; and

WHEREAS, the circuit and county judges in the Sixteenth Judicial Circuit agree that the establishment of a policy regarding the required number of court security personnel based on the type of judicial proceeding would assist in insuring the safety and security of all users of the courts in Monroe County; and

WHEREAS, the circuit and county judges in the Sixteenth Judicial Circuit agreed to the number of security personnel required based on the type of proceeding, understanding that needed flexibility would be included in the policy;

WHEREAS, it is necessary for such a policy to be codified and promulgated;

IT IS THEREFORE ORDERED that:

1. For all criminal matters heard in the courts in Monroe County, there shall be at least two court security officers assigned by the Sheriff of Monroe County.
2. For all family court matters, including juvenile delinquency, juvenile dependency and injunction proceedings, heard in the courts in Monroe County, there shall be at least two court security officers assigned by the Sheriff of Monroe County.
3. For all other matters heard in the courts in Monroe County, there shall be at least one security officer assigned by the Sheriff of Monroe County.
4. Certain cases may require additional court security personnel due to the volatility of the parties. When

any judge or magistrate deems this situation to exist in a case over which he or she is presiding, that judge, magistrate or his/her designee shall contact the court security supervisor for the courthouse in which the hearing is to occur to arrange for additional court security personnel. Other than in an emergency situation, it is expected that the court security supervisor will be notified as far as in advance as possible of the need for additional security personnel but no less than twenty-four hours in advance of the hearing.

5. If a judge or magistrate determines that fewer than the assigned number of court security officers are needed for a particular hearing, the judge, magistrate or his/her designee may so notify the court security supervisor in advance of the hearing or a court security officer during the hearing.

DONE AND ORDERED at Key West, Monroe County, Florida, this the 14th day of March, 2013.



David J. Audlin, Jr.
Chief Judge